

**Office of the Student Advocate Fiscal Year 2018 Performance Oversight Questions**

**Program Operations and Community Engagement**

- Q1. What were the major accomplishments of the Office of the Student Advocate in FY18 and to date in FY19?
- Q2. Identify any legislative, statutory, or regulatory requirements that the Office of the Student Advocate lacks sufficient resources to properly implement. Please note any operational or logistical barriers to your office's operations.
- Q3. Provide the Committee with the mission, vision, goals, and services for the Office of the Student Advocate.
- Q4. Provide the Committee with the operational guidelines for the Office of the Student Advocate.
- Q5. Does the Chief Student Advocate have the resources necessary to execute her duties? If not, describe the areas in which resources are lacking. How have the additional funding and FTE allocated by the Committee in FY18 and FY19 helped address these challenges?
- Q6. Describe the Office of the Student Advocate's stakeholder engagement and outreach efforts for FY18 and to date in FY19.
- Q7. Does the Office of the Student Advocate comply with the Language Access Act?
- Q8. Are the Office of the Student's Advocate's information technology needs met? If not, what areas are in need of attention (i.e. computer support, internet and phone functionality, etc.)?
- Q9. Please list all settlements entered into by the agency or by the District on behalf of the agency in FY18 or FY19, to date, and provide the parties' names, the amount of the settlement, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).
- Q10. Please describe the agency's procedures for investigating allegations of sexual harassment or misconduct committed by or against its employees. List and describe any allegations received by the agency in FY18 and FY19, to date, whether or not those allegations were resolved.
- Q11. Please list the administrative complaints or grievances that the agency received in FY18 and FY19, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received. For any complaints or grievances that were resolved in FY18 or FY19, to date, describe the resolution.

**Performance Plan**

- Q12. Provide the Chief Student Advocate's performance plan/strategic plan for FY18. Did the Office of the Student Advocate meet the objectives set forth in the plan? Provide a narrative description of what actions the office undertook to meet the key performance indicators, including an explanation as to why any indicators were not met.
- Q13. Provide the agency's performance plan/strategic plan for FY19. What steps has the office taken in FY18 and to date in FY19 to meet the objectives set forth in the performance plan?

**Interagency Collaboration**

- Q14. What efforts have been made to improve Office of the Student Advocate functions in FY18 and FY19 to date? Describe efforts to collaborate with boards and agencies to engage in District education initiatives and include in your response specifically any partnerships or collaborations with the following:
- a. Office of the State Superintendent for Education;
  - b. Office of the Deputy Mayor for Education;
  - c. DC Public Schools;
  - d. DC Public Charter School Board;
  - e. Office of Human Rights' Citywide Youth Bullying Prevention Program; and
  - f. DC Public Libraries.
- Q15. Describe the Office of the Ombudsman for Public Education's relationship with the State Board of Education and any improvements that can be made.
- Q16. Describe the Office of the Ombudsman for Public Education's relationship with the Office of the Student Advocate and any improvements that can be made.